

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater FY21-028 – Frozen Desserts for Cafeterias

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) FY21-028 – Frozen Desserts for Cafeterias for a period of thirty-six (36) months from August 1, 2020 through July 31, 2023. This contract may be renewed for two (2) additional one (1) year periods. This Bid provides Food & Nutrition Services Department (FNS) the ability to purchase low-fat frozen dairy desserts that are sold ala carte as well as frozen dessert items that qualify for a half cup fruit serving in school cafeterias.

Due to the COVID-19, the spending authority being requested is \$1,685,088 and covers the estimated amount projected for the first twelve (12) months; therefore, additional spending authority to cover the remaining term of the ITB will be requested in a future date.

Goods/Services Description

Responsible: Food & Nutrition Services (FNS)

FNS provides frozen desserts that qualify for a half cup fruit serving to meet the United States Department of Agriculture meal pattern requirements for the National School Lunch Program. School lunch, breakfast, after school snacks, and supper programs must meet meal pattern and nutritional standards. These products are essential to The School Board of Broward County, Florida (SBBC). FNS managers place orders for these products on an as-needed basis and according to a schedule based on meals planned.

Procurement Method

Responsible: PWS

This contract was competitively solicited and awarded to the lowest responsive and responsible bidder meeting all specifications, terms, and conditions, in accordance with Purchasing Policy 3320, Part II, Rule D, and Florida Administrative Code 6A-1.012(7).

The recommended awardee, Food Fantasies, Inc. d/b/a Frozen Treats, is the current supplier of frozen desserts for the District. Staff indicates that the performance of the vendor recommended for the award is satisfactory and that it should continue servicing the District.

The Affirmative Procurement Initiative recommended by the Supplier Diversity and Outreach Program is the Voluntary Minority/Women's Business Enterprise Distributorship Development Program.

Due to the COVID-19, the spending authority being requested is \$1,685,088, and covers the estimated amount projected for the first twelve (12) months; therefore, additional spending authority to cover the remaining term of the ITB will be requested in a future date.

Please see below breakdown for entire bid term:

ITB 17-191B – Frozen Desserts for Cafeterias	
Historical Average Monthly Expenditures	\$ 140,424
Number of months	x 36
Estimated Forecasted Spend	\$ 5,055,264

Funding for this Bid will come from the FNS operating budget. The amount requested was determined based on historical data and FNS' forecasted purchases to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.